



Rizzetta & Company

Diamond Hill Community Development District

**Board of Supervisors' Meeting
October 8, 2018**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.diamondhillcdd.org

**DIAMOND HILL COMMUNITY
DEVELOPMENT DISTRICT AGENDA
OCTOBER 8, 2018 at 4:00 p.m.**

At the office of Rizzetta & Company, Inc., located at 9428 Camden Field Parkway,
Riverview, FL 33578.

District Board of Supervisors	James Oliver	Chairman
	Douglas Taggerty	Vice Chairman
	Linda Dunn	Assistant Secretary
	Marian Estabrook	Assistant Secretary
	Ferdinand Ramos	Assistant Secretary
District Manager	Greg Cox	Rizzetta & Company, Inc.
District Attorney	John Vericker	Straley Robin Vericker
District Engineer	Jordan Caviggia	Johnson, Mirmiran & Thompson

All cellular phones and pagers must be turned off while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at 813-933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE · 12750 CITRUS PARK LANE, STE. 115 TAMPA, FL 33625
www.diamondhillcdd.org

October 1, 2018

Board of Supervisors
Diamond Hill Community
Development District

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Diamond Hill Community Development District will be held on **Monday, October 8, 2018 at 4:00 p.m.** at the office of Rizzetta & Company, Inc., located at 9428 Camden Field Parkway, Riverview, Florida 33578. The following is the agenda for this meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Meeting held August 13, 2018 Tab 1
 - B.** Consideration of Operation & Maintenance Expenditures for August 2018..... Tab 2
- 4. STAFF REPORTS**
 - A.** Aquatic Maintenance Update Tab 3
 - B.** Landscape and Irrigation Maintenance Update..... Tab 4
 - C.** District Counsel Update
 - D.** District Engineer Update
 - E.** District Manager Update
 1. Update of District Financials
 2. Presentation of Action Item List..... Tab 5
- 5. BUSINESS ITEMS**
 - A.** Ratification of Fiscal Year 2018-2019 Insurance Proposal Tab 6
 - B.** Consideration of Audit Engagement Letter Tab 7
 - C.** Consideration of First Addendum to District Management Contract..... Tab 8
 - D.** Consideration of Brilliant Cut Way Drainage Improvements Proposals Tab 9
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely,
Greg Cox
Greg Cox
District Manager

cc: James Oliver, Chairman
John Vericker, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**DIAMOND HILL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Diamond Hill Community Development District was held on **Monday, August 13, 2018 at 4:00 p.m.** at the office of Rizzetta & Company, Inc. located at 9428 Camden Field Parkway, Riverview, Florida 33578.

Present and constituting a quorum:

James Oliver	Board Supervisor, Chairman
Doug Taggerty	Board Supervisor, Vice Chairman
Linda Dunn	Board Supervisor, Assistant Secretary
Ferdinand Ramos	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Stephen Brletic	District Engineer, JMT
John Vericker	District Counsel, Straley Robin Vericker
Chad Raymond	Representative, Yellowstone Landscaping

Audience	None
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No Audience members present.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the
Board of Supervisors' Regular
Meeting held on June 11, 2018**

Mr. Cox presented the minutes of the Board of Supervisors' regular meeting held on June 11, 2018.

On a Motion by Mr. Oliver, seconded by Ms. Dunn, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on June 11, 2018 as presented, for the Diamond Hill Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for June
and July 2018**

Mr. Cox presented the Operation & Maintenance Expenditures for June and July 2018.

On a Motion by Mr. Ramos, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors ratified the payment of the Operation & Maintenance Expenditures for June 2018 totaling \$30,717.10 and July 2018 totaling \$16,893.81, for the Diamond Hill Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Aquatic Maintenance Update

Mr. Cox presented the aquatic maintenance reports to the Board. The Board discussed the Solitude Lake Management suggestion of installing aquatic plants on the Pond 13 and Mr. Greg Cox was to coordinate with the service provider.

B. Landscape & Irrigation Maintenance Update

Mr. Raymond presented the landscape report to the Board.

C. District Counsel

No report.

D. District Engineer

The Board approved for JMT to proceed with gathering proposals for drainage work behind the residences on Brilliant Cut Way and to begin the permitting process with SWFWMD.

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board of Supervisors authorized JMT to proceed with obtaining proposals for drainage work behind the residences on Brilliant Cut Way and to begin the permitting process with SWFWMD, for the Diamond Hill Community Development District.

Mr. James Oliver indicated he would speak with the resident affected by the drainage work on Brilliant Cut Way regarding access through their properties and the possibility of using fill dirt removed from the drainage work to put in low areas in their property.

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board of Supervisors authorized Task #3 of JMT Drainage Improvement Proposal, dated May 18, 2018, for the Diamond Hill Community Development District.

E. District Manager

Mr. Cox indicated that the next regular meeting and budget public hearing has been scheduled for October 8, 2018 at 4:00 p.m.

Mr. Cox presented the current action item list and monthly financial statement to the Board.

SIXTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2018-2019 Final Budget

Mr. Cox explained the budgeting process in place to finalize the approval of the final budget for the next fiscal year and requested a motion from the Board to open the duly noticed public hearing for the proposed budget for Fiscal Year 2018-2019.

On a Motion by Mr. Oliver, seconded by Mr. Taggerty, with all in favor, the Board opened the Public Hearing, for the Diamond Hill Community Development District.

There were no audience member comments.

Mr. Cox asked for a motion to close the public hearing.

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board closed the Public Hearing, for the Diamond Hill Community Development District.

SEVENTH ORDER OF BUSINESS

Presentation of the Proposed Fiscal Year 2018-2019 Budget

Mr. Cox presented the Fiscal Year 2018-2019 Proposed Budget to the Board. Mr.

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT
August 13, 2018 – Minutes of Meeting
Page 4

Cox asked if there were any changes requested to amend the proposed budget before considering the Resolution to adopt the budget. There were no changes requested.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2018-05;
Approving Fiscal Year 2018-2019 Final
Budget**

On a Motion by Mr. Ramos, seconded by Mr. Oliver, with all in favor, the Board unanimously adopted Resolution 2018-05; Approving Fiscal Year 2018-2019 Final Budget, for the Diamond Hill Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2018-06;
Imposing Special Assessments**

Mr. Cox presented Resolution 2018-06 and explained the purpose and contents of the resolution.

On a Motion by Mr. Ramos, seconded by Mr. Taggerty, with all in favor, the Board unanimously adopted Resolution 2018-06; Imposing Special Assessments, for the Diamond Hill Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-07;
Setting Fiscal Year 2018-2019 Meeting
Schedule**

On a Motion by Ms. Dunn, seconded by Mr. Oliver, with all in favor, the Board unanimously adopted Resolution 2018-07; Setting Fiscal Year 2018-2019 Meeting Schedule, for the Diamond Hill Community Development District.

ELEVENTH ORDER OF BUSINESS

**Ratification of September 30, 2017
Audit**

On a Motion by Mr. Taggerty, seconded by Ms. Dunn, with all in favor, the Board unanimously ratified the Chairman's approval of the September 30, 2017 Audit, for the Diamond Hill Community Development District.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Mr. Cox stated that if there was no further business to come before the Board than a motion to adjourn was in order.

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT
August 13, 2018 – Minutes of Meeting
Page 5

On a Motion by Mr. Oliver, seconded by Mr. Taggerty, with all in favor, the Board of Supervisors adjourned the meeting at 5:10 p.m. for the Diamond Hill Community Development District.

145
146
147
148

Secretary/Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 2

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures August 2018 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2018 through August 31, 2018. This does not include expenditures previously approved by the Board.

The total items being presented: **\$12,007.10**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Diamond Hill Community Development District
Paid Operation & Maintenance Expenditures
August 1, 2018 Through August 31, 2018

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Douglas Taggerty	002837	DT081318	Board of Supervisors Meeting 08/13/18	\$ 200.00
Ferdinand Ramos	002835	FR081318	Board of Supervisors Meeting 08/13/18	\$ 200.00
Fourqurean Well Drilling	002830	7764	Irrigation Repairs	\$ 2,505.50
James A. Oliver	002834	JO081318	Board of Supervisors Meeting 08/13/18	\$ 200.00
Linda L. Dunn	002833	LD081318	Board of Supervisors Meeting 08/13/18	\$ 200.00
Rizzetta & Company, Inc.	002828	INV0000034147	District Management Fees 08/18	\$ 3,641.67
Rizzetta Technology Services, LLC	002829	INV0000003605	Website Hosting Services 08/18	\$ 100.00
Solitude Lake Management LLC	002836	PI-A00194747	Lake and Pond Maintenance 08/18	\$ 700.00
TECO	002832	211010801895 07/18	12929 Sydney Road #A 07/18	\$ 54.50
Times Publishing Company	002831	625202 07/13/18	Acct #107822 Legal Advertising 07/18	\$ 394.00
Times Publishing Company	002831	625202 07/20/18	Acct #107822 Legal Advertising 07/18	\$ 331.50
Yellowstone Landscape, Inc.	002838	INV-0000223742	Landscape Maintenance 08/18	<u>\$ 3,479.93</u>
Report Total				<u>\$ 12,007.10</u>

Diamond Hill CDD
Meeting Date: August 13, 2018

SUPERVISOR PAY REQUEST

Name of Board Supervisor	Check if present	Check if paid
✓ Linda Dunn	✓	✓
✓ James Oliver	✓	✓
✓ Marian Estabrook	No	No
✓ Douglas Taggerty	✓	✓
✓ Ferdinand Ramos	✓	✓

(*) Does not get paid

EXTENDED MEETING TIMECARD

Meeting Start Time:	4:00
Meeting End Time:	5:10
Total Meeting Time:	1:10

Time Over 0 () Hours: 0

Total at \$175 per Hour: 0

RECEIVED
AUG 24 2018

DM Signature: _____

BY:

**Please forward copy to Marcia Eannetta for
Extended Meeting Hours**

Date rec'd nizzella & CO., INC.

DM approval GI

Date 8/22/18

Date entered

AUG 24 2018

Fund

001 GL 51100 OC 1101

Check # _____

FOURQUEAN WELL DRILLING
8920 SOUTH MOBLEY ROAD
TAMPA, FL 33626

PHONE & FAX: (813) 926-6600

INVOICE

Date: 06/18/18
Due Date: 07/18/18

Inv. No.: 7764
Page No.: 1

DIAMOND HILL CDD
12750 CITRUS PARK LANE
SUITE 115
TAMPA FL 33625

WEST WELL
BRILLIANT CUT WAY

REFERENCE TERMS YOUR # OUR # SALES REP

0/ 0/ N30

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
REFERENCE	MEASURE		ITEM DISCOUNT	
PULL & REINSTALL PUMP		1.0	800.0000	800.00
5 HP SCHAEFER 90 GPM LIQUID END		1.0	1200.0000	1200.00
150 FT. SUB CABLE		150.0	1.7500	262.50
2" CHECK VALVE		1.0	133.0000	133.00
PUMP START RELAY		1.0	110.0000	110.00

RECEIVED
JUL 30 2018

BY:

Date rec'd nizzella & co., inc.

O/M approval GL Date 8/8/17

Date entered AUG 03 2018

Fund 001 GL 53900 OC 4613

Check #

THANKS - WE APPRECIATE YOUR BUSINESS!

SUB TOTAL	2505.50
TAX	0.00
TOTAL	2505.50
NET TO PAY	2505.50

Rizzetta & Company, Inc.

3434 Colwell Avenue

Suite 200

Tampa FL 33614

Invoice

Date	Invoice #
8/1/2018	INV0000034147

Bill To:

DIAMOND HILL CDD
3434 Colwell Avenue, Suite 200
Tampa FL 33614

Services for the month of	Terms	Client Number
August	Upon Receipt	00740

Description	Qty	Rate	Amount
District Management Services	1.00	\$1,516.67	\$1,516.67
Administrative Services	1.00	\$375.00	\$375.00
Accounting Services	1.00	\$1,333.33	\$1,333.33
Financial & Revenue Collections	1.00	\$416.67	\$416.67
<div><div>RECEIVED</div><div>JUL 25 2018</div><div>DATE REC'D RIZZETTA & CO., INC. BY: <u>ge</u> Date <u>7/30/18</u></div><div>DATE ENTERED <u>JUL 25 2018</u></div><div>FUND <u>001</u> GL <u>51300</u> OC <u>*various</u></div><div>CHECK # _____</div></div>			
Subtotal			\$3,641.67
Total			\$3,641.67

Tampa FL 33614

Date	Invoice #
8/1/2018	INV0000003605

DIAMOND HILL CDD
3434 Colwell Avenue, Suite 200
Tampa FL 33614

Services for the month of	Terms	Client Number
August		00740

Description	Qty	Rate	Amount
EMail Hosting	0	\$15.00	\$0.00
Website Hosting Services	1	\$100.00	\$100.00
<p align="center">RECEIVED JUL 26 2018</p> <p>Date received <u>BY: CO., INC.</u> J/M approval <u>Ge</u> Date <u>7/30/18</u> Date entered <u>JUL 26 2018</u> Fund <u>001</u> GL <u>51300</u> OC <u>5103</u> Check # _____</p>			
Subtotal		\$100.00	
Total		\$100.00	

SOLITUDE

LAKE MANAGEMENT

Voice: (888) 480-5253 Fax: (888) 358-0088

INVOICE

Invoice Number: PI-A00194747

Invoice Date: 08/01/18

PROPERTY: Diamond Hill
C.D.D.

SOLD TO: Diamond Hill C.D.D.
Diamond Hill C.D.D.
9428 Camden Field Pkwy.
Riverview, FL 33578

CUSTOMER ID

D2043

CUSTOMER PO

Sales Rep ID

Bill Kurth

Shipment Method

Payment Terms

Due upon receipt

Ship Date

Due Date

08/01/18

Qty	Item / Description	Unit Price	Extension
1	08/01/18 - 08/31/18 Lake & Pond Management Services SVR10353 Lake & Pond Management Services	700.00	700.00

RECEIVED
AUG 17 2018
BY: _____

BY: _____
Jalee n... nizz... Co., Inc.
J/M approval ge Date 8/21/18
Date entered AUG 17 2018
Fund 001 GL 53800 OC 4605
Check # _____

PLEASE REMIT PAYMENT TO:

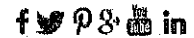
1320 Brookwood Drive, Suite H
Little Rock, AR 72202

Subtotal	700.00
Sales Tax	0.00
Total Invoice	700.00
Payment Received	
TOTAL	700.00



ACCOUNT INVOICE

tampaelectric.com



Statement Date: 07/31/2018

Account: 211010801895

DIAMOND HILL CDD
12929 SYDNEY RD, A
DOVER, FL 33527-0000

Current month's charges:	\$54.50
Total amount due:	\$54.50
Payment Due By:	08/21/2018

Your Account Summary

Previous Amount Due	\$80.21
Payment(s) Received Since Last Statement	-\$80.21
Current Month's Charges	\$54.50
Total Amount Due	\$54.50

RECEIVED
AUG 07 2018

BY:

Date rec'd: 8/10/18

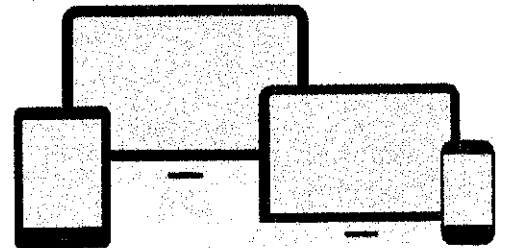
O/M approval: GL Date: 8/10/18

Date entered: AUG 08 2018

Fund: 001 GL: 53100 OC: 4301

Check #

Access your account anytime,
anywhere from any device



Log in to tecoaccount.com
to view and pay your bill, manage
your account and more!

Amount not paid by due date may be assessed a late payment charge and an additional deposit.



Know what's below.
Call before you dig.

Help us avoid service interruptions

Call 811 two full business days before your project to have utility lines marked for free. Utility lines can easily be damaged by planting trees, installing fences, etc. Avoid potential service interruptions for you and your neighbors. Digging on Saturday? Call 811 by Wednesday. Visit sunshine811.com or tampaelectric.com/callbeforeyoudig.

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211010801895

Current month's charges:	\$54.50
Total amount due:	\$54.50
Payment Due By:	08/21/2018

Amount Enclosed \$
630395339280

00003476 01 AB 0 40 33578 FTECO107311823280210 00000 03 01000000 008 04 18174 002



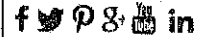
DIAMOND HILL CDD
9428 CAMDEN FIELD PKWY
RIVERVIEW, FL 33578-0519

MAIL PAYMENT TO:
TECO
P.O. BOX 31318
TAMPA, FL 33631-3318

6303953392802110108018950000000054502

ACCOUNT INVOICE

tampaelectric.com



Account: 211010801895
Statement Date: 07/31/2018
Current month's charges due 08/21/2018

Details of Charges – Service from 06/26/2018 to 07/26/2018

Service for: 12929 SYDNEY RD, A, DOVER, FL 33527-0000

Rate Schedule: General Service - Non Demand

Meter Location: # A

Meter Number	Read Date	Current Reading	-	Previous Reading	=	Total Used	Multiplier	Billing Period
60345	07/26/2018	66,973		66,669		304 kWh	1	31 Days

Basic Service Charge		\$19.94	
Energy Charge	304 kWh @ \$0.06184/kWh	\$18.80	
Fuel Charge	304 kWh @ \$0.03132/kWh	\$9.52	
Florida Gross Receipt Tax		\$1.24	
Electric Service Cost			\$49.50
Other Fees and Charges			
Electric Late Payment Fee		\$5.00	
Total Other Fees and Charges			\$5.00
Zap Cap Systems			
Service for: 12929 SYDNEY RD, A, DOVER, FL 33527-0000			
Business Surge MST3208 Monthly		\$0.00	
Zap Cap Systems Cost			\$0.00
Total Current Month's Charges			\$54.50

Tampa Electric Usage History

Kilowatt-Hours Per Day
(Average)

JUL 2018	10
JUN	9
MAY	10
APR	10
MAR	9
FEB	10
JAN	12
DEC	16
NOV	11
OCT	10
SEP	8
AUG	8
JUL 2017	8

00003476-0007594-Page 3 of 4



Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss
COUNTY OF Hillsborough County

Before the undersigned authority personally appeared Amy Robison who on oath says that he/she is Legal Clerk of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter RE: DIAMOND HILL CDD was published in Tampa Bay Times: 7/13/18, 7/20/18. in said newspaper in the issues of Tampa Tribune Southeast

Affiant further says the said Tampa Bay Times is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

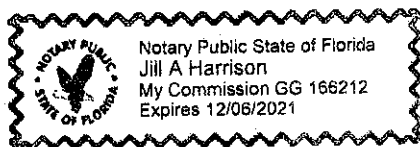
Amy Robison
Signature of Affiant

Sworn to and subscribed before me this 07/20/2018.

Jill A Harrison
Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



LEGAL NOTICE

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICTS

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2018/2019 BUDGET; AND NOTICE OF PUBLIC HEARING TO CONSIDER THE IMPOSITION OF MAINTENANCE AND OPERATION SPECIAL ASSESSMENTS, ADOPTION OF AN ASSESSMENT ROLL, AND THE LEVY, COLLECTION, AND ENFORCEMENT OF THE SAME; AND NOTICE OF SPECIAL BOARD OF SUPERVISORS' MEETING.

The Board of Supervisors for the Diamond Hill Community Development Districts (the "District") will hold a public hearing and a regular meeting on Monday, August 13, 2018 at 4:00 p.m. at the offices of Rizzetta & Company, Inc., located at 9428 Camden Field Parkway, Riverview, Florida 33578.

The purpose of the first public hearing is to receive public comment and testimony on the Fiscal Year 2018/2019 Proposed Budgets. The first public hearing is being conducted pursuant to Chapter 190, Florida Statutes. The purpose of the second public hearing is to consider the imposition of special assessments to fund the District's proposed budget for Fiscal Year 2018/2019 upon the lands located within the District, a depiction of which lands are shown below, consider the adoption of an assessment roll, and to provide for the levy, collection, and enforcement of the assessments. The second public hearing is being conducted pursuant to Chapters 190 and 197, Florida Statutes. At the conclusion of the public hearings, the Board will, by resolution, adopt a budget and levy assessments as finally approved by the Board. A regular board meeting of the District will also be held where the Board may consider any other business that may properly come before it.

A copy of the proposed budgets, preliminary assessment roll, and/or the agendas for the hearings and meeting may be obtained at the offices of the District Manager, located at 9428 Camden Field Parkway, Riverview, Florida 33578 PH: (813) 533-2950 during normal business hours. Diamond Hill CDD is located off of Sydney Road in Valrico Florida.

The special assessments are annually recurring assessments and are in addition to previously levied debt assessments. The table below presents the proposed schedule of assessments for the District. Amounts are preliminary and subject to change at the hearing and in any future year. The amounts are subject to early payment discount as afforded by law.

The Hillsborough County Tax Collector will collect the assessments for all lots and parcels within the District. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. All affected property owners have the right to appear at the public hearings and the right to file written objections with the District within twenty (20) days of publication of this notice.

The public hearings and meeting are open to the public and will be conducted in accordance with the provisions of Florida Law for community development districts. The public hearings and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting.

There may be occasions when staff or other individuals may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (813) 533-2950 at least three (3) days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Office at least three (3) days prior to the date of the hearing and meeting.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2018/2019 O&M ASSESSMENT SCHEDULE**



YELLOWSTONE
LANDSCAPE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000223742
Invoice Date: August 1, 2018

Account: 13811
PO Number:

Bill To:
Diamond Hill CDD
9428 Camden Field Parkway
Riverview, FL 33578

Remit To:
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Project Number: 10141117.101
Property Name: Diamond Hill CDD
Terms: NET 30

Invoice Due Date: August 31, 2018
Invoice Amount: \$3,479.93
Month of Service: August 2018

Description	Current Amount
Monthly Landscape Maintenance	2,855.60
St Augustine Fertilization	291.00
Amendment 1 (Tractor Mowing)	333.33

RECEIVED
JUL 30 2018

Invoice Total 3,479.93

BY:
Title new or replacement, etc., etc.
WM approval RL Date 8/9/17
Rate entered AUG 03 2018
Unit 001 GL 53900 OC 46.04
Check #

Should you have any questions or inquiries please call (386) 437-6211.

Tab 3

Diamond Hill CDD

August 2018 Photo Inspection Report

Attn: Greg Cox

Prepared by: Eric Carnall



SÖLITUDE
LAKE MANAGEMENT

Restoring Balance. Enhancing Beauty.

August 7, 2018



Pond 1

Pond 1 was in great shape at the time of inspection with all target species being under control.



Pond 2

Pond 2 was very clean at the time of inspection.



Pond 3

Pond 3 had some grass clippings in the corner of the pond from landscaping but was otherwise clean at the time of inspection.



Pond 4

Pond 4 was in great shape at the time of inspection.



Pond 5

Pond 5 was clean at the time of inspection, fragrant water lily can be seen in the background (beneficial).



Pond 6

Water levels in pond 6 have dropped a bit but the pond is in good shape.



Pond 7

Pond 7 was clean at the time of inspection with all target species being under control.



Pond 8

Despite appearances pond 8 is extremely shallow and dead plant matter is floating around the pond. This area is mostly dry throughout the year.



Pond 9

Pond 9 is in good shape. Leaves can be seen floating on the surface but should dissipate shortly.



Pond 10

Pond 10 was in good condition at the time of inspection.



Pond 11

Pond 11 is overflowing with water and has overtaken the banks but is otherwise clean.



Pond 12

Pond 12 looks good and the continued growth of the beneficial plants has turned this pond around in terms of its overall quality.



Pond 13

Pond 13 is half dry and is really more of a mitigation area and would benefit from mass plantings.



Pond 13

Pond 13 has some leaf and grass clippings in addition to some algae which will be treated during the next visit by the applicator.



Sump 15

Sump 15 is in decent shape. Very soft from all the rain.

Tab 4



Chad Raymond
Yellowstone Landscape

DIAMOND HILL CDD UPDATE

Thursday, September 20, 2018

Prepared For Gregory Cox- Rizzetta

10 Items Identified



POSSIBLE FUNGUS

Water collected in the low spot.
We treated for the possible
fungus. We will monitor for
recovery.



SHRUB TRIM



ENTRANCE



VERY WET POND

This middle section on the pond off of Emerald hill way, has been holding water. We have not been able to get our mowers in there. Once it dries out, we will get back in there and mow it down again.



1308 EMERALD HILL WAY

We are continuing to monitor and keep weeds knocked down



PONDS

Ponds have been able to be mowed. There are some wet spots from low spots holding water.



WET SPOT

12:40 9/20/18



BUSH HOG

Done fairly recently . Will
schedule the next round late
October or early November.

12:43 9/20/18



BALD EAGLES

Not very quick with the my cell phone camera, but I saw a pair of Bald Eagles while walking one of the ponds. Pretty cool.



BUSH HOGGED

Neighbor did some cleaning on the property line.

Tab 5

Date Entered	Category	Action Item	District Staff Responsible	Vendor Responsible	Target Date	Notes
4/2/2018	O&M	Drainage Issue Behind Homes	DE	TBD	TBD	DE Proposal approved
Completed Actions						

Tab 6



Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

Diamond Hill Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

About FIA

Florida Insurance Alliance (“FIA”), authorized and regulated by the Florida Office of Insurance Regulation, is a non-assessable, governmental insurance Trust. FIA was created in September 2011 at a time when a large number of Special Taxing Districts were having difficulty obtaining insurance.

Primarily, this was due to financial stability concerns and a perception that these small to mid-sized Districts had a disproportionate exposure to claims. Even districts that were claims free for years could not obtain coverage. FIA was created to fill this void with the goal of providing affordable insurance coverage to Special Taxing Districts. Today, FIA proudly serves and protects more than 650 public entity members.

Competitive Advantage

FIA allows qualifying Public Entities to achieve broad, tailored coverages with a cost-effective insurance program. Additional program benefits include:

- Insure-to-value property limits with no coinsurance penalties
- First dollar coverage for “alleged” public official ethics violations
- Proactive in-house claims management and loss control department
- Complimentary risk management services including on-site loss control, property schedule verification and contract reviews
- Online Risk Management Education & Training portal
- Online HR & Benefits Support portal
- HR Hotline
- Safety Partners Matching Grant Program

How are FIA Members Protected?

FIA employs a conservative approach to risk management. Liability risk retained by FIA is fully funded prior to the policy term through member premiums. The remainder of the risk is transferred to reinsurers. FIA’s primary reinsurers, Lloyds of London and Hudson Insurance Company, both have AM Best A XV (Excellent) ratings and surplus of \$2Billion or greater.

In the event of catastrophic property losses due to a Named Storm (i.e., hurricane), the program bears no risk as all losses are passed on to the reinsurers. FIA purchases property reinsurance to withstand the 1,000-year storm event (probability of exceedance .1%). This level of protection is statistically 2 to 3 times safer than competitors and industry norms. FIA members’ property claims resulting from Hurricane Irma in 2017 amounted to less than 4% of the per occurrence coverage available.

What Are Members Responsible For?

As a non-assessable Trust, our members are only responsible for two items:

- Annual Premiums
- Individual Member Deductibles

FIA Bylaws prohibit any assessments or other fees.

Additional information regarding FIA and our member services can be found at www.fia360.org.

Quotation being provided for:

**Diamond Hill Community Development District
c/o Rizzetta & Company
12750 Citrus Park Lane, Ste 115
Tampa, FL 33625**

Term: October 1, 2018 to October 1, 2019

Quote Number: 100118611

PROPERTY COVERAGE

SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE

COVERED PROPERTY	
Total Insured Values – Blanket Building and Contents – Per Schedule on file totalling	\$300,000
Loss of Business Income	\$1,000,000
Additional Expense	\$1,000,000
Inland Marine	
Scheduled Inland Marine	Not Included

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	Valuation	Coinsurance
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

DEDUCTIBLES:	\$2,500	Per Occurrence, All other Perils, Building & Contents and Extensions of Coverage.
	3 %	Total Insured Values per building, including vehicle values, for "Named Storm" at each affected location throughout Florida subject to a minimum of \$10,000 per occurrence, per Named Insured.
	Per Attached Schedule	Inland Marine

Special Property Coverages		
Coverage	Deductibles	Limit
Earth Movement	\$2,500	Included
Flood	\$2,500 *	Included
Boiler & Machinery		Included
TRIA		Not Included

*Except for Zones A & V see page 8 (Terms and Conditions) excess of NFIP, whether purchased or not

TOTAL PROPERTY PREMIUM

\$1,200

Extensions of Coverage

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

(X)	Code	Extension of Coverage	Limit of Liability
X	A	Accounts Receivable	\$500,000 in any one occurrence
X	B	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period
X	C	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
X	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
X	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
X	F	Duty to Defend	\$100,000 any one occurrence
X	G	Errors and Omissions	\$250,000 in any one occurrence
X	H	Expediting Expenses	\$250,000 in any one occurrence
X	I	Fire Department Charges	\$50,000 in any one occurrence
X	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
X	K	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
X	L	Leasehold Interest	Included
X	M	Air Conditioning Systems	Included
X	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
X	O	Personal property of Employees	\$500,000 in any one occurrence
X	P	Pollution Cleanup Expense	\$50,000 in any one occurrence
X	Q	Professional Fees	\$50,000 in any one occurrence
X	R	Recertification of Equipment	Included
X	S	Service Interruption Coverage	\$500,000 in any one occurrence
X	T	Transit	\$1,000,000 in any one occurrence
X	U	Vehicles as Scheduled Property	Included
X	V	Preservation of Property	\$250,000 in any one occurrence
X	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
X	X	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only

X	Y	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence
X	Z	Ingress / Egress	45 Consecutive Days
X	AA	Lock and Key Replacement	\$2,500 any one occurrence
X	BB	Awnings, Gutters and Downspouts	Included
X	CC	Civil or Military Authority	45 Consecutive days and one mile
X	Section II B1	Business Income	\$1,000,000 in any one occurrence
X	Section II B2	Additional Expenses	\$1,000,000 in any one occurrence
X	FIA 120	Active Assailant(s)	\$1,000,000 in any one occurrence

CRIME COVERAGE

Description	Limit	Deductible
Forgery and Alteration	Not Included	Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included

AUTOMOBILE COVERAGE

COVERAGES	SYMBOL	LIMIT	DEDUCTIBLE
LIABILITY	N/A	Not Included	Not Included
HIRED NON OWNED LIABILITY	8,9	\$1,000,000	\$0
PERSONAL INJURY PROTECTION	5	STATUTORY	\$0
AUTO MEDICAL PAYMENTS	N/A	Not Included	Not Included
UNINSURED MOTORISTS/ UNDERINSURED MOTORISTS	N/A	Not Included	Not Included
AUTO PHYSICAL DAMAGE	N/A	Not Included	Not Included

Symbol 8, 9 Hired Non-Owned Autos only

GENERAL LIABILITY COVERAGE (Occurrence Basis)

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
Employee Benefits Liability Limit, per person	\$1,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
No fault Sewer Backup Limit	\$25,000/\$250,000
General Liability Deductible	\$0

PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)

Public Officials and Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
Public Officials and Employment Practices Liability Deductible		\$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.
Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

Media Content Services Liability
Network Security Liability
Privacy Liability
First Party Extortion Threat
First Party Crisis Management
First Party Business Interruption
Limit: \$100,000 each claim/annual aggregate



PREMIUM SUMMARY

Diamond Hill Community Development District
c/o Rizzetta & Company
12750 Citrus Park Lane, Ste 115
Tampa, FL 33625

Term: October 1, 2018 to October 1, 2019

Quote Number: 100118611

PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine)	\$1,200
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$2,500
Public Officials and Employment Practices Liability	\$2,250
TOTAL PREMIUM DUE	\$5,950

IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)



PROPERTY VALUATION AUTHORIZATION

Diamond Hill Community Development District
c/o Rizzetta & Company
12750 Citrus Park Lane, Ste 115
Tampa, FL 33625

QUOTATIONS TERMS & CONDITIONS

1. Please review the quote carefully for coverage terms, conditions, and limits.
2. The coverage is subject to 100% minimum earned premium as of the first day of the "Coverage Period".
3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

- | | | | |
|-------------------------------------|---|--------------|--------------------------|
| <input checked="" type="checkbox"/> | Building and Content TIV | \$300,000 | As per schedule attached |
| <input type="checkbox"/> | Inland Marine | Not Included | |
| <input type="checkbox"/> | Auto Physical Damage | Not Included | |
| <input checked="" type="checkbox"/> | I reject TRIA (Terrorism Risk Insurance Act) coverage | | |

Signature: James Oliver Date: 9/20/18
Name: James Oliver
Title: Chairman



Property Schedule

Schedule Items Effective As of: 10/01/2018

Diamond Hill Community Development District

Policy No.: 100118611

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value		
	Address			Term Date	Contents Value				
	Roof Shape	Roof Pitch	Const Type	Roof Covering		Covering Replaced	Roof Yr Blt		
1	Street Lights		2004	10/01/2018			\$25,000		
	1624 Brilliant Cut Way Valrico FL 33594			10/01/2019	\$25,000				
Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value		
	Address			Term Date	Contents Value				
	Roof Shape	Roof Pitch	Const Type	Roof Covering		Covering Replaced	Roof Yr Blt		
2	Irrigation Systems		2004	10/01/2018			\$25,000		
	1624 Brilliant Cut Way Valrico FL 33594			10/01/2019	\$25,000				
Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value		
	Address			Term Date	Contents Value				
	Roof Shape	Roof Pitch	Const Type	Roof Covering		Covering Replaced	Roof Yr Blt		
3	Entry Features		2004	10/01/2018			\$100,000		
	1624 Brilliant Cut Way Valrico FL 33594			10/01/2019	\$100,000				
Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value		
	Address			Term Date	Contents Value				
	Roof Shape	Roof Pitch	Const Type	Roof Covering		Covering Replaced	Roof Yr Blt		
4	Street Lights		2004	10/01/2018			\$25,000		
	1624 Brilliant Cut Way Valrico FL 33594			10/01/2019	\$25,000				
Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value		
	Address			Term Date	Contents Value				
	Roof Shape	Roof Pitch	Const Type	Roof Covering		Covering Replaced	Roof Yr Blt		
5	Irrigation Systems		2004	10/01/2018			\$25,000		
	1624 Brilliant Cut Way Valrico FL 33594			10/01/2019	\$25,000				
Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value		
	Address			Term Date	Contents Value				
	Roof Shape	Roof Pitch	Const Type	Roof Covering		Covering Replaced	Roof Yr Blt		
6	Perimeter Wall		2004	10/01/2018			\$100,000		
	1624 Brilliant Cut Way Valrico FL 33594			10/01/2019	\$100,000				
			Total:	Building Value \$0		Contents Value \$300,000		Insured Value \$300,000	

Sign: James Oliver

Print Name: James Oliver

Date: 9/20/18

Tab 7



Rizzetta & Company

Professionals in Community Management

12750 Citrus Park Lane

Suite 115

Tampa, FL 33625

Phone: 813.933.5571

rizzetta.com

Attn: Board Supervisors

The following packet includes the new engagement letter from your auditor for the FY 2017-2018 audit. In addition, we are providing you with the statistics on the performance of last year's audit cycle. Due to some audits not finalized on time last year, we are also providing you with proposed language for liquidated damages if the audit is not finalized on time this year. This language was drafted by District Counsel for one of the districts we also manage. Please discuss that language with your District Counsel to decide if you would like to request that language, or similar, added to the new engagement letter.

Thank you,

District Management

CDD	Audit Filing Due Date	FYE 9/30/17 Audit Firm	General/Perm File info sent	Audit Request	Returned	Final Audit Rec'd
Diamond Hill	30-Jun	Berger, Toombs	01/24/18	05/25/18	05/29/18	06/15/18

****Example of proposed language for liquidated damages if audit is not completed on time****

_____ and _____ Community Development District (the "District") recognize that time is of the essence of this engagement and the District will suffer financial loss if the engagement is not completed within the time specified herein. _____ agrees to diligently and continuously perform its work so that the District shall not be delayed by any act or omission of _____ in completion of the contracted for work by _____, 2019. Failure to fully complete the subject work within the time fixed in this engagement and extensions thereof may result in substantial injury to the District, and the District and _____ recognize the expense and difficulties involved in proving with reasonable certainty the actual loss or damage suffered by the District if the work is not completed on time. Therefore, in the event the subject work is not completed by the completion date, _____ shall pay the District (or the District may withhold from payment due) the sum of One Hundred Dollars (\$100.00) for each day of such delay in addition to any other damages and/or remedies to which the District may be entitled. The above-referenced liquidated damages amount shall be applicable and payable to the District without proof of special damages. The District and _____ agree that the amount of liquidated damages assessed pursuant to this paragraph is reasonable and does not constitute a penalty. _____ agrees the amount of liquidated damages approximates the loss anticipated at the time of execution of this engagement.



Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

August 28, 2018

Diamond Hill Community Development District
Scott Brizendine, District Manager
Rizzetta & Company, Inc.
12750 Citrus Park Lane, Suite 115
Tampa, FL 33625

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the financial statements of Diamond Hill Community Development District, which comprise governmental activities, a discretely presented component unit, each major fund and the budgetary comparison for the General Fund as of and for the year ended September 30, 2018 which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter for the year ending September 30, 2018 and thereafter for two annual renewals if mutually agreed by Diamond Hill Community Development District and Berger, Toombs, Elam, Gaines, & Frank, Certified Public Accountants, PL.

Our audit will be conducted with the objective of expressing an opinion on the financial statements.

The Responsibility of the Auditor

We will conduct the audit in accordance with auditing standards generally accepted in the United States of America and "Government Auditing Standards" issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with generally accepted auditing standards. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. The determination of abuse is subjective; therefore, Government Auditing Standards do not expect us to provide reasonable assurance of detecting abuse.

Fort Pierce / Stuart

Member AICPA

Member AICPA Division For CPA Firms
Private Companies Practice Section

Member FICPA



Diamond Hill Community Development District
August 28, 2018
Page 2

In making our risk assessments, we consider internal control relevant to Diamond Hill Community Development District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the Board any fraud involving senior management and fraud that causes a material misstatement of the financial statements that becomes known to us during the audit, and any instances of noncompliance with laws and regulations that we become aware of during the audit.

The funds that you have told us are maintained by Diamond Hill Community Development District and that are to be included as part of our audit are listed below:

1. General Fund
2. Debt Service Fund



Diamond Hill Community Development District
August 28, 2018
Page 3

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management acknowledges and understands that it has responsibility:

1. For the preparation and fair presentations of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
4. For establishing and maintaining effective internal control of financial reporting and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge; and
5. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

Diamond Hill Community Development District
August 28, 2018
Page 4

Management is responsible for identifying and ensuring that Diamond Hill Community Development District complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud or abuse, and for informing us about all known or suspected fraud or abuse affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud or abuse could have a material effect on the financial statements or compliance. Management is also responsible for informing us of its knowledge of any allegations of fraud or abuse, or, suspected fraud or abuse affecting the entity received in communications from employees, former employees, analysts, regulators, short sellers, or others.

The Board is responsible for informing us of its views about the risks of fraud or abuse within the entity, and its knowledge of any fraud or abuse, or, suspected fraud or abuse affecting the entity.

Diamond Hill Community Development District agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, Diamond Hill Community Development District agrees to contact us before it includes our reports or otherwise makes reference to us, in any public or private securities offering.

Because Berger, Toombs, Elam, Gaines & Frank will rely on Diamond Hill Community Development District and its management and Board of Supervisors to discharge the foregoing responsibilities, Diamond Hill Community Development District holds harmless and releases Berger, Toombs, Elam, Gaines & Frank, its partners, and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a known misrepresentation by a member of Diamond Hill Community Development District's management, which has caused, in any respect, Berger, Toombs, Elam, Gaines & Frank's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

Diamond Hill Community Development District's Records and Assistance

If circumstances arise relating to the condition of the Diamond Hill Community Development District's records, the availability of appropriate audit evidence, or indications of a significant risk of material misstatement of the financial statements, because of error, fraudulent financial reporting, or misappropriation of assets, which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including: declining to express an opinion, issuing a report, or withdrawing from engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Diamond Hill Community Development District's books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.

Diamond Hill Community Development District
August 28, 2018
Page 5

Other Relevant Information

In accordance with Government Auditing Standards, a copy of our most recent peer review report has been provided to you, for your information.

Fees, Costs, and Access to Workpapers

Our fees for the audit and accounting services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Invoices for fees will be submitted in sufficient detail to demonstrate compliance with the terms of this engagement. Billings are due upon submission. Our fee for the services described in this letter for the year ending September 30, 2018, will not exceed \$3,225, unless the scope of the engagement is changed, the assistance which Diamond Hill Community Development District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case, we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment. The two annual renewals must be mutually agreed and approved by the Board of Supervisors.

In the event we are requested or authorized by Diamond Hill Community Development District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for Diamond Hill Community Development District, Diamond Hill Community Development District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The documentation for this engagement is the property of Berger, Toombs, Elam, Gaines, & Frank. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of Berger, Toombs, Elam, Gaines, & Frank audit personnel and at a location designated by our Firm.



Diamond Hill Community Development District
August 28, 2018
Page 6

Reporting

We will issue a written report upon completion of our audit of Diamond Hill Community Development District's financial statements. Our report will be addressed to the Board of Diamond Hill Community Development District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on Diamond Hill Community Development District's financial statements, we will also issue the following types of reports:

- Reports on internal control and compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any internal control findings and/or noncompliance which could have a material effect on the financial statements.

This letter constitutes the complete and exclusive statement of agreement between Berger, Toombs, Elam, Gaines & Frank and Diamond Hill Community Development District, superseding all proposals, oral or written, and all other communication, with respect to the terms of the engagement between the parties.

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

*Berger Toombs Elam
Gaines & Frank*

Berger, Toombs, Elam, Gaines & Frank
J. W. GAINES, CPA

Confirmed on behalf of the addressee:

System Review Report

To the Directors

November 2, 2016

Berger, Toombs, Elam, Gaines & Frank, CPAs PL

and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL (the firm), in effect for the year ended May 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards and audits of employee benefit plans*.

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL in effect for the year ended May 31, 2016 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs PL, has received a peer review rating of *pass*.


Baggett, Reutimann & Associates, CPAs, PA

(BERGER_REPORT16)

**ADDENDUM TO ENGAGEMENT LETTER
DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT
DATED AUGUST 28, 2018**

Public Records. Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

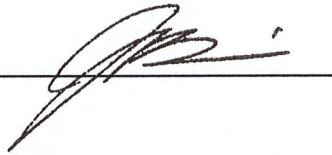
- a. Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b. Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d. Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any requests to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.

IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:

**RIZZETTA & COMPANY
12750 CITRUS PARK LANE
SUITE 115
TAMPA, FLORIDA 33625
PHONE: 813.933.5571**

Auditor: _____



Title: Director

**District: Diamond Hill Community
Development District**

By: _____

Title: _____

Date: September 10, 2018

Date: _____

Tab 8

FIRST ADDENDUM TO THE CONTRACT FOR PROFESSIONAL DISTRICT SERVICES

This First Addendum to the Contract for Professional District Services (this “**Addendum**”), is made and entered into as of the 1st day of October, 2018 (the “**Effective Date**”), by and between **Diamond Hill Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in the Hillsborough County, Florida (the “**District**”), and **Rizzetta & Company, Inc.**, a Florida corporation (the “**Consultant**”).

RECITALS

WHEREAS, the District and the Consultant entered into the Contract for Professional District Services dated October 1st, 2016 (the “**Contract**”), incorporated by reference herein; and

WHEREAS, the District and the Consultant desire to amend **Exhibit B** - Schedule of Fees of the Fees and Expenses, section of the Contract as further described in this Addendum; and

WHEREAS, the District and the Consultant desire to add **Exhibit C** – Municipal Advisor Disclaimer, section of the Contract as further described in this Addendum; and

WHEREAS, the District and the Consultant each has the authority to execute this Addendum and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this Addendum so that this Addendum constitutes a legal and binding obligation of each party hereto.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the Consultant agree to the changes to amend **Exhibit B** - Schedule of Fees attached and add **Exhibit C** – Municipal Advisor Disclaimer attached.

The amended **Exhibit B** - Schedule of Fees and add **Exhibit C** - Municipal Advisor Disclaimer are hereby ratified and confirmed. All other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF the undersigned have executed this Addendum as of the Effective Date.

Therefore, the Consultant and the District each intend to enter this Contract, understand the terms set forth herein, and hereby agree to those terms.

ACCEPTED BY:

RIZZETTA & COMPANY, INC.

BY: _____

PRINTED NAME: William J. Rizzetta

TITLE: President

DATE: _____

WITNESS: _____
Signature

Print Name

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT

BY: _____

PRINTED NAME: _____

TITLE: Chairman/Vice Chairman

DATE: _____

ATTEST: _____
Vice Chairman/Assistant Secretary
Board of Supervisors

Print Name

Exhibit B – Schedule of Fees

Exhibit C – Municipal Advisor Disclaimer

EXHIBIT B
Schedule of Fees

STANDARD ON-GOING SERVICES:

Standard On-Going Services will be billed in advance monthly pursuant to the following schedule:

	MONTHLY	ANNUALLY
Management:	\$ 1,675.00	\$18,200.00
Administrative:	\$ 375.00	\$ 4,500.00
Accounting:	\$ 1,500.00	\$16,000.00
Financial & Revenue Collections:	\$ 300.00	\$ 5,000.00
Assessment Roll (1):		\$ 5,000.00
Total Standard On-Going Services:	\$ 3,850.00	\$48,700.00

(1) Assessment Roll is paid in one lump-sum payment at the time the roll is completed.

ADDITIONAL SERVICES:

Extended and Continued Meetings	Hourly	\$ 175
Special/Additional Meetings	Per Occurrence	Upon Request
Modifications and Certifications to Special Assessment Allocation Report	Per Occurrence	Upon Request
True-Up Analysis/Report	Per Occurrence	Upon Request
Re-Financing Analysis	Per Occurrence	Upon Request
Bond Validation Testimony	Per Occurrence	Upon Request
Special Assessment Allocation Report	Per Occurrence	Upon Request
Bond Issue Certifications/Closing Documents	Per Occurrence	Upon Request
Electronic communications/E-blasts	Per Occurrence	Upon Request
Special Information Requests	Hourly	Upon Request
Amendment to District Boundary	Hourly	Upon Request
Grant Applications	Hourly	Upon Request
Escrow Agent	Hourly	Upon Request
Continuing Disclosure/Representative/Agent	Annually	Upon Request
Community Mailings	Per Occurrence	Upon Request
Response to Extensive Public Records Requests	Hourly	Upon Request

LITIGATION SUPPORT SERVICES:

Hourly	Upon Request
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ADDITIONAL THIRD PARTY SERVICES:

Pre-Payment Collections/Estoppel/Lien Releases:		
Lot/ Home owner	Per Occurrence	Upon Request
Bulk Parcel(s)	Per Occurrence	Upon Request

EXHIBIT C
Municipal Advisor Disclaimer

Rizzetta & Company, Inc., does not represent the Community Development District as a Municipal Advisor or Securities Broker nor is Rizzetta & Company, Inc., registered to provide such services as described in Section 15B of the Securities and Exchange Act of 1934, as amended. Similarly, Rizzetta & Company, Inc., does not provide the Community Development District with financial advisory services or offer investment advice in any form.

Tab 9



Southwest Florida Water Management District

2379 Broad Street, Brooksville, Florida 34604-6899
(352) 796-7211 or 1-800-423-1476 (FL only)
SUNCOM 628-4150 TDD only 1-800-231-6103 (FL only)
On the Internet at: WaterMatters.org

An Equal
Opportunity
Employer

Bartow Service Office
170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Service Office
6750 Fruitville Road
Sarasota, Florida 34240-9711
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Service Office
7601 Highway 301 North
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

September 28, 2018

Diamond Hill CDD
Attn: Greg Cox
9428 Camden Field Parkway
Riverview, FL 33578

Subject: **Notice of Intended Agency Action - Approval
ERP Minor Modification**

Project Name: Diamond Hill CDD Brilliant Cut Way Drainage Improvements
App ID/Permit No: 770800 / 43024679.008
County: Hillsborough
Letter Received: August 23, 2018
Expiration Date: September 28, 2023
Sec/Twp/Rge: S18/T29S/R21E

Dear Permittee(s):

The Southwest Florida Water Management District (District) has completed its review of the application for Environmental Resource Permit modification. Based upon a review of the information you have submitted, the District hereby gives notice of its intended approval of the application.

The File of Record associated with this application can be viewed at <http://www18.swfwmd.state.fl.us/erp/erp/search/ERPSearch.aspx> and is also available for inspection Monday through Friday, except for District holidays, from 8:00 a.m. through 5:00 p.m. at the District's Tampa Service Office, 7601 U.S. Highway 301 North, Tampa, Florida 33637.

If you have any questions or concerns regarding the application or any other information, please contact the Environmental Resource Permit Bureau in the Tampa Service Office.

Sincerely,

David Kramer, P.E.
Manager
Environmental Resource Permit Bureau
Regulation Division

cc: Stephen Brletic, P.E., Johnson, Mirmiran & Thompson, Inc.



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Opportunity
Employer

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County: Hillsborough
Letter Received: August 23, 2018
Expiration Date: September 28, 2023
Sec/Twp/Rge: S18/T29S/R21E

Dear Permittee(s):

The Southwest Florida Water Management District (District) is in receipt of your application for the Environmental Resource Permit modification. Based upon a review of the information you submitted, the application is approved.

This modification to Environmental Resource Permit (ERP) No. 44024679.004 authorizes the following:

1. The construction of drainage improvements behind three (3) homes along Brilliant Cut Way. The improvements will consist of a 12-inch pipe and appurtenances that will tie into the existing infrastructure that drains to the stormwater pond. No adverse water quality or quantity impacts are anticipated.
2. All other terms and conditions of Permit No. 44024679.004 dated June 25, 2004, and entitled Diamond Hill - Phase 2, apply.

Please refer to the attached Notice of Rights to determine any legal rights you may have concerning the District's agency action on the permit application described in this letter.

If approved construction plans are part of the permit, construction must be in accordance with these plans. These drawings are available for viewing or downloading through the District's Application and Permit Search Tools located at www.WaterMatters.org/permits.

The District's action in this matter only becomes closed to future legal challenges from members of the public if such persons have been properly notified of the District's action and no person objects to the District's action within the prescribed period of time following the notification. The District does not publish notices of agency action. If you wish to limit the time within which a person who does not receive actual written notice from the District may request an administrative hearing regarding this action, you are strongly encouraged to publish, at your own expense, a notice of agency action in the legal advertisement section of a newspaper of general circulation in the county or counties where the activity will occur. Publishing notice of agency action will close the window for filing a petition for hearing. Legal requirements and instructions for publishing notices of agency action, as well as a noticing form that can be used, are available from the District's website at www.WaterMatters.org/permits/noticing. If you publish notice of agency action, a copy of the affidavit of publication provided by the newspaper should be sent to the District's Tampa Service Office for retention in this permit's File of Record.

If you have any questions or concerns regarding your permit or any other information, please contact the Environmental Resource Permit Bureau in the Tampa Service Office.

Sincerely,

David Kramer, P.E.
Manager
Environmental Resource Permit Bureau
Regulation Division

Enclosures: Notice of Rights
cc: Stephen Brletic, P.E., Johnson, Mirmiran & Thompson, Inc.

Notice of Rights

ADMINISTRATIVE HEARING

1. You or any person whose substantial interests are or may be affected by the District's intended or proposed action may request an administrative hearing on that action by filing a written petition in accordance with Sections 120.569 and 120.57, Florida Statutes (F.S.), Uniform Rules of Procedure Chapter 28-106, Florida Administrative Code (F.A.C.) and District Rule 40D-1.1010, F.A.C. Unless otherwise provided by law, a petition for administrative hearing must be filed with (received by) the District within 21 days of receipt of written notice of agency action. "Written notice" means either actual written notice, or newspaper publication of notice, that the District has taken or intends to take agency action. "Receipt of written notice" is deemed to be the fifth day after the date on which actual notice is deposited in the United States mail, if notice is mailed to you, or the date that actual notice is issued, if sent to you by electronic mail or delivered to you, or the date that notice is published in a newspaper, for those persons to whom the District does not provide actual notice.
2. Pursuant to Subsection 373.427(2)(c), F.S., for notices of intended or proposed agency action on a consolidated application for an environmental resource permit and use of state-owned submerged lands concurrently reviewed by the District, a petition for administrative hearing must be filed with (received by) the District within 14 days of receipt of written notice.
3. Pursuant to Rule 62-532.430, F.A.C., for notices of intent to deny a well construction permit, a petition for administrative hearing must be filed with (received by) the District within 30 days of receipt of written notice of intent to deny.
4. Any person who receives written notice of an agency decision and who fails to file a written request for a hearing within 21 days of receipt or other period as required by law waives the right to request a hearing on such matters.
5. Mediation pursuant to Section 120.573, F.S., to settle an administrative dispute regarding District intended or proposed action is not available prior to the filing of a petition for hearing.
6. A request or petition for administrative hearing must comply with the requirements set forth in Chapter 28-106, F.A.C. A request or petition for a hearing must: (1) explain how the substantial interests of each person requesting the hearing will be affected by the District's intended action or proposed action, (2) state all material facts disputed by the person requesting the hearing or state that there are no material facts in dispute, and (3) otherwise comply with Rules 28-106.201 and 28-106.301, F.A.C. Chapter 28-106, F.A.C. can be viewed at www.flrules.org or at the District's website at www.WaterMatters.org/permits/rules.
7. A petition for administrative hearing is deemed filed upon receipt of the complete petition by the District Agency Clerk at the District's Tampa Service Office during normal business hours, which are 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding District holidays. Filings with the District Agency Clerk may be made by mail, hand-delivery or facsimile transfer (fax). The District does not accept petitions for administrative hearing by electronic mail. Mailed filings must be addressed to, and hand-delivered filings must be delivered to, the Agency Clerk, Southwest Florida Water Management District, 7601 Highway 301 North, Tampa, FL 33637-6759. Faxed filings must be transmitted to the District Agency Clerk at (813) 367-9776. Any petition not received during normal business hours shall be filed as of 8:00 a.m. on the next business day. The District's acceptance of faxed petitions for filing is subject to certain conditions set forth in the District's Statement of Agency Organization and Operation, available for viewing at www.WaterMatters.org/about.

JUDICIAL REVIEW

1. Pursuant to Sections 120.60(3) and 120.68, F.S., a party who is adversely affected by District action may seek judicial review of the District's action. Judicial review shall be sought in the Fifth District Court of Appeal or in the appellate district where a party resides or as otherwise provided by law.
2. All proceedings shall be instituted by filing an original notice of appeal with the District Agency Clerk within 30 days after the rendition of the order being appealed, and a copy of the notice of appeal, accompanied by any filing fees prescribed by law, with the clerk of the court, in accordance with Rules 9.110 and 9.190 of the Florida Rules of Appellate Procedure (Fla. R. App. P.). Pursuant to Fla. R. App. P. 9.020(h), an order is rendered when a signed written order is filed with the clerk of the lower tribunal.

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BIOMASSTECH

ENVIRONMENTAL SERVICES

15212 State Road 52
Land O Lakes, FL 34638

Estimate

Date	Estimate #
9/28/2018	1807

Diamond Hill CDD

Project: Brillinat Cut Way Drainage Improvements

Terms: Due on receipt

Description	Qty	U/M	Total
Mobilization and installation of BMP's	1	EA	3,568.00
Clearing Vegetation for Access	1	EA	1,563.00
12" HDPE Drainage Pipe	1	Each	16,334.16
24" Drain Basin	2	Each	6,064.88
12" Cleanout for 12" Drainage Pipe	1	Each	743.99
Core and Modification to Existing Drainage Manhole	1	Each	3,249.73
Site Restoration, Irrigation Repairs, and Sod	1	EA	4,500.00

The above items of work include and Materials, Equipment, and Labor

****Include 1 Year Warranty on All Work (except sod)****

Total: \$36,023.76

X



Brilliant Cut Way Drainage Improvements
Diamond Hill CDD
Project Approach

Bio Mass Tech, Inc. has successfully completed projects of this nature and scope. We have firsthand knowledge on how the construction project can disturb the lifestyle of the residents, and it is our goal to minimize this impact to the residents. Time is of the utmost importance and we have proposed a schedule of 14 calendar days from mobilization to final completion. The safety and convenience to the residents is our first priority, and our means and methods are reflected in our daily efforts along with our past records.

A preconstruction meeting will be held a week before construction activities start, all submittals will be forwarded to project engineers prior to this meeting. All project materials will be ordered and delivery dates will be finalized, this info will be available during the meeting. Construction staking and benchmarks will be identified and protected.

Once our crew mobilizes to the project, the first tasks will include delineating the project limits with safety fence and the installation of MOT signage and BMP's. Irrigation systems will be located so we can avoid any unnecessary impact to the systems and reduce repairs.

Sidewalks that cross our access points will be protected however due to the nature of the heavy equipment cracks are possible, any damaged sidewalks will be removed and replaced.

Delivery of the HDPE pipe and structures will be scheduled to coincide with mobilization. Project materials will be stored neatly in the retention pond easement.

Construction will start at the structure behind 1410 Brilliant Cut Way with excavation of the pipe trench with special attention to minimize impact to landscaping and trees. The construction will be a constant process and will continue to the completion of the project with a work day from 7:30 a.m. to 5:30 p.m. Monday thru Friday.

After the successful installation of the HDPE and structures, we will perform final grading and site restoration and sod disturbed areas.

Access to the project will be achieved through the drainage easement that is south of 1410 Brilliant Cut Way, there appears to be a fence constructed in the easement that may have to be removed for our access. The access will be protected with "Trakmat" that are designed for equipment access through sensitive areas.

The following equipment will be dedicated for the construction activities.

Cat 308 excavator

T870 Bobcat

Power / hand tools – small pumps, compactors, pipe laser, grade laser, and concrete saw

Support / crew trucks

*****All work (except for sod) will be warranted for 1 year*****

Qualifications

Project: Brilliant Cut Way Drainage Improvements Diamond Hill CDD

Date: 9/28/2018

Company Name: Bio Mass Tech, Inc.

Address: 15212 State Road 52 Land O Lakes, FL 34638

Phone: 727-243-2200

Email: james@biomasstech.com

Profile:

Type of work performed: Excavation / Land Development / Erosion Control

Years in business under present name: 26 years

Total number of permanent staff employed: 24

Florida Contractor's License Number: CUC1225268

Project References: See attached

LIST THREE (3) OWNERS, WITH CONTACT PHONE NUMBER AND ADDRESS, FOR WHOM COMPANY HAS PERFORMED SIMILAR WORK IN THE PAST THREE (3) YEARS:

Reference #1

Company Name: Bay Oaks Condos

Address: 5265 East Bay Drive Largo, FL

Contact: Richard Claybrooke Phone: 813-363-8852

E-mail: richard@claybrooke-eng.com

Project Name and Description: Modification of existing 48" Stormwater system

The project consisted of installation of 48" RCP, tying into two headwalls, installation of Type G inlet structure, and shoreline restoration of the outfall in the pond.

Reference #2

Company Name: Connerton CDD

Address: Connerton - Pasco County, FL

Contact: Dean Hill Phone: 813-415-9664

E-mail: deanh@heidtdesign.com

Project Name and Description: Modification of existing stormwater system

The project consisted of dewatering a pond in order to identify the defect in the stormwater system, once the pond was dewatered we discovered the RCP from two separate systems didnt extend o the pond. Both systems where extended into the pond and the pond slopes where reworked.

Reference #3

Company Name: Ivy Lakes Estates

Address: Pasco County, FL

Contact: Ken McEwan Phone: 727-224-5057

E-mail: ken@mcewans.us

Project Name and Description: Modification of existing stormwater syatem

The project consisted of connecting 36" RCP to an esisting stormwater structure and extending a new run to a nearby pond.



PROPOSAL







